



**Kirkland Middle School  
PTSA General Meeting  
May 19, 2020  
4:00 PM, Online**

Called to order at 4:02 pm.

In attendance were: Yvonne Holecek, Joelle Harrison, Cheryl Geels, Sarah Rock, Kristin Kalning, Debbie McCarson, Glenda Lai, Christine Woskett, Karee Oliver, Maya Chen, Niki Cassaro, Ben Allen, Sheryl Vincent, Kevin Hakes Miller, Andy Wang, Elysia Heller, Peter Madison, Peter Shen, Lorraine Gauvin, Megan Bricker, Johnmichael Monteith, Karla Parker (note: there were 7 other attendees who were only identified by phone number or incomplete names).

The minutes from the February 4, 2020 General Meeting were approved without change.

**Treasurer's Report - Glenda Lai**

\*We have an ending balance of \$57,929. We had an increase of almost \$20,000 in income this year which gives us a good cushion for next year.

\*A reminder that if you need reimbursement, please send as soon as possible as the process takes time.

\*A few changes from last year - Hospitality was removed, Reflections was increased and the budget for the Website hosting was decreased.

\*A motion was made by Sarah Rock to add a line item for \$500 for InvestEd under School Support. The motion was seconded by Cheryl Geels and approved in a vote.

**New Business**

- **Nominating Committee Report**

The Nominating Committee submitted the following slate of nominees for the 2020-2021 KiMS Board:

President: Yvonne Holecek

Treasurer: Peter Madison

Secretary: Joelle Harrison

VP-Communications: Sarah Rock

VP-Student Programs: Karee Oliver

VP-Outreach: Maya Chen

VP-Ways and Means: Meghan Wright Director Membership: Alpa Parikh Director  
Advocacy: OPE

- **Election of 2020-2021 KiMS PTSA Board of Directors**

**Vote:** Approved

- **Proposed 2020-2021 KiMS PTSA Budget**

Maya Chen asked about the possibility of needing to budget for Parent Education (currently at \$0). It was agreed it would be revisited at the beginning of the school year and the budget amended if necessary.

Joelle Harrison moved to approve the budget, JonMichael Monteith seconded the motion.

**Vote:** Budget approved as amended

## **KiMS Reports**

- **Principal's Report - Debbie McC Carson**

- A big thank you from Staff for Staff Appreciation week. They loved seeing kids in the Flipgrid and were happily surprised by the notes and gift cards.
- Distance learning - Faculty and staff are working hard to adjust to the change. Student engagement is very high; the school is trying to connect with students that have not been engaging to see how they can support them.
- Middle school grading is pass/no pass. High school graded classes are "Covid A/Incomplete."
- June 18/19 will be Laptop Turn-In - more info in June
- Dates for students to pick up belongings and yearbooks.
- Algebra Placement - an email with information coming by the end of the week
- 8th Grade closure - Sara Ward and MaryEllen are working on a flipgrid or video for 8th graders. Outstanding 8th grader and athletic award recipients will be chosen and certificates mailed.
- Staff Changes:

Sydney Johnson - SLP - moving to Tacoma

Ian Kelly - LA/SS - moved to Utah - interviewing for replacement

Sarra Sharif - taken a job in West Seattle - replaced by Jeremy Atkins (choir, orchestra) who will also work at RMS

Janette Gatbunton, Registrar - retiring - replaced by Evie Lassiter - will hire for Health Room position

Carol Heinrichs- retiring - replaced by Ms. Heinrichs former intern, Maddie Cranston (sp?)

- Passwords are needing to be reset. Liz Haggerty sent an email with instructions and is happy to help any parent who needs it.

Questions:

Q: *Maya Chen: Why are we unable to have Zoom Meetings with teachers/kids?*

A: The district has found that there is not enough security with Zoom. Instead we use Microsoft Teams Classroom. Currently, it is up to teachers whether or not they do video meetings. Since this all happened so quickly, the current focus is on getting information to students the best/most comfortable way for teachers. Looking to next year, teachers will be more thoroughly trained and are meeting to explore and evaluate a variety of technology options.

- **Special Guest: Niki Cassaro, Vice Principal at Finn Hill and incoming Principal at Kirkland Middle School**

Welcome to KiMS Ms. Cassaro! We look forward to working with you next year.

### **PTSA Board Reports**

- **President's Report - Yvonne Holecek**
  - Staff Appreciation went virtual this year!
    - Thank you banner hung at school
    - Flipgrid with messages from students and parents
    - Thank you cards with gift cards from Mercury Coffee
- **Communications Report - Kristin Kalning**

Nominations wanted for Golden Acorn (volunteer) & Outstanding Educator awards.

Nominations, which can be made by students, parents, & staff, using this link:

<https://bit.ly/KiMS2020Award>. Nominations are due by Wednesday, May 20. Awards will be presented at a virtual Volunteer Tea on June 9, 2020.

- **Membership Report - Sarah Rock**
  - We have had a great year - earned several awards - Bronze, Silver, Gold and 100% staff membership!
  - Thank you to Kevin Hakes Miller for his help rallying staff membership!

### **Announcements**

Committee Members & Chairs wanted for next year

- Mother's Day - email [president@kirklandpts.org](mailto:president@kirklandpts.org)
- Reflections - email [programs@kirklandpts.org](mailto:programs@kirklandpts.org)
- Staff Appreciation - email [president@kirklandpts.org](mailto:president@kirklandpts.org)

The meeting was adjourned at 5:00 pm.

Respectfully submitted,  
Joelle Harrison

